Appendix 2

Swaledale and Arkengarthdale Archaeology Group (SWAAG)

Health and Safety Incident Report Form

All incidents needing first aid and/or medical/emergency services attention must be recorded. This form will be retained by SWAAG for 6 years.

1. Activity, date, and time of incident.

2. Activity Leader:

3. Nature of Incident and name of person(s) involved, including witnesses (if appropriate):

4. Action Taken.

5. Names of Emergency Service personnel attending.

6. Actions taken by Emergency Services.

Signed…… Name……

Date……

[Continue over leaf if necessary] SWAAG 28 Feb 2023.